The Council on Graduate Studies met at 2:00 p.m. on Tuesday, October 3, 2006 in Arcola/Tuscola Room.

Members present: Dr. Conn, Dr. Costa, Dr. Elder, Ms. Gupta, Dr. Liu, Dr. Miller, Dr. Nelson,
                   Dr. O'Rourke, and Dr. Raybin

Members absent: Dr. Morford

Staff present: Dr. Herrington-Perry and Ms. Barter

Guests present: Dr. Cheryl Noll, Masters of Business Administration

I.   Approval of the October 3, 2006 <u>Minutes</u>.
   Dr. Nelson moved and Dr. Raybin seconded the motion to approve the minutes. The
   October 3, 2006 minutes were approved as published.

II.   Communications
   1. College of Education and Professional Studies Curriculum Committee <u>Minutes</u>, Monday,
      September 25, 2006.

III. Executive Actions
   None

IV.   Items to be Added to the Agenda
   None

V.   Items Pending
   1. <u>06-06</u>, Policy on Review of Alleged Capricious Grades
   2. <u>06-39</u>, First Choice Graduate Program Designation and Academic Quality Improvement for
         Graduate Programs

Note: items were taken out of order to accommodate the guest present.

VI.   Items to be Acted On
   1. <u>06-43</u>, MIS 5105, Electronic Commerce (New Course Proposal)

   Dr. Noll presented the proposal and answered questions of the council members.

   The proposal was approved unanimously with minor language revisions effective Fall
   2007.

   MIS 5105. Electronic Commerce. (3-0-3) ECOMMERCE. Study of managerially oriented
   topics related to conducting business electronically including business models and
   strategies, security and integration, marketing in the e-commerce environment, and e-
   commerce support services. Prerequisite(s): including required test scores, courses,
   grades in courses, and technical skills. Indicate whether any prerequisite course(s) MAY
   be taken concurrently with the proposed/revised course. BUS 3500 or ACC 3900, or
   permission of the Coordinator, Graduate Business Studies.

2. 06-44, MBA 5670, Management of Information Technologies (Course Revision)

   Dr. Noll presented the proposal and answered questions of the council members.

   The proposal was approved unanimously with minor language revisions effective Spring 2008.

   MBA 5670. Management of Information Technologies (3-0-3) MGT INFO TECH. An analysis of managerial issues related to information technologies. Topics include information strategies, information systems methodologies, management of information resources, and management of innovation and change. Prerequisite(s): including required test scores, courses, grades in courses, and technical skills. Indicate whether any prerequisite course(s) MAY be taken concurrently with the proposed/revised course. BUS 3500 or ACC 3900, and admission to the MBA program.

3. 06-45, Phase I Courses from the Graduate Catalog for both the General Management MBA and the MBA with Accountancy Concentration (Revision)

   Dr. Noll presented the proposal and answered questions of the council members.

   The proposal was approved unanimously with minor language revisions effective Spring 2007. See *Attachment A.*

4. 06-37, Graduate Credit and Grading Policy: Graduate Catalog Revision

   Chair O'Rourke presented the proposal and answered questions of the council members.

   The proposal was approved unanimously with minor language revisions effective Fall 2007.

5. 06-38, Repeating Graduate Courses: Graduate Catalog Revision

   Chair O'Rourke presented the proposal and answered questions of the council members.

   The proposal was approved unanimously with minor language revisions effective Fall 2007.

6. 06-41, Continuous Enrollment for Thesis Students (New Proposal)

   Chair O'Rourke presented the proposal to the council members. The council members agreed to distribute this item to faculty for their response and discuss it further at the next meeting.

7. 06-42, Records Retention (New Proposal)

   Chair O'Rourke presented the proposal to the council members. After review, Dr. Herrington-Perry agreed to research three topics of concern for the council.
   - Definition of academic year
   - The phrase "Instructional staff members who are going on leave or who are leaving the employ of the University shall deposit copies of such grading records in departmental (or college) offices."
   - The timeline of one year vs. length of employment at EIU

Items 06-41 and 06-42 will remain on the agenda to be reviewed at the November 7 meeting.

VII. Other Business
None

VIII. Committee Reports
1. ATAC – Dr. Conn reported the subjects discussed at the last meeting include updating of Windows for the campus community, lock cabinets/doors to prevent theft of computer equipment, and the proposal of a laptop community. After much discussion, the council members requested Dr. Michael Hoadley and Dean Will Hine be invited to the next meeting to further discuss the future of technology at EIU.
2. TEAM Grants Council – Dr. Costa reported the Center for Academic Technology Support is reviewing the funding process of technology for EIU.
3. GSAC – Dr. Miller reported the council will meet on Wednesday, October 18.

IX. Dean's Report
1. Tent City – Dean Augustine invited the council members to stop at the Graduate School tent on Saturday, October 21 and have a cup of coffee.
2. Graduate Assistant Alumni – Saturday four graduate assistant alumni will visit campus after 30 years. The council members were invited to attend the breakfast at 9 am in Blair Hall.
3. Graduate School Information Day – 20 institutions will be represented at the information day as well as most of the EIU graduate programs.
4. Faculty Development – the Office of Faculty Development is sponsoring Tim Wise, Anti Racist Writer and Activist, to speak on Thursday, November 9, 1:00 to 4:00 p.m. Charleston-Mattoon Room (Faculty and Graduate Assistants) and 7:00 to 8:30 Lumpkin Auditorium (Students).
5. Academic Testing – Deborah Hopgood, Director of Academic Testing, has arranged for the GRE test to be offered to students at EIU.
6. International Alumni – The Office of International Programs is in the process of preparing an event to support the International Courtyard. The courtyard will be located East of Blair Hall.
7. Chicago Offices – the University of Illinois has invited EIU to share an office in the Chicago area. This would be an excellent opportunity to re-connect with alumni.

The meeting adjourned at 3:40 p.m.   Linda Barter, Coordinator

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ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, November 7, 2006
3108 Blair Hall
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