

MINUTES OF THE COUNCIL ON GRADUATE STUDIES

October 4, 2005

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, October 4, 2005 in the Arcola/Tuscola Room.

Members present: Dean Augustine, Dr. Burns, Dr. Costa, Ms. Davis, Dr. Elder, Dr. Hake, Dr. Loewen, Dr. Morford, Dr. Owen, and Dr. O'Rourke

Members absent: Dr. Conn

Staff present: Mr. Raney, Mrs. Beasley, and Mrs. Barter, The Graduate School

Guest present: Ms. Wendy Williamson, Director, Office of Study Abroad

I. Approval of the September 20, 2005 Minutes

Dr. Morford moved and Dr. Elder seconded the motion to approve the minutes. The September 20, 2005 minutes were approved with one correction. Dr. Loewen did not attend the meeting.

II. Communications

1. College of Sciences Curriculum Committee Minutes of Friday, September 9, 2005
2. Lumpkin College of Business and Applied Sciences Curriculum Committee Minutes of Monday, September 19, 2005

III. Approved Executive Actions

1. Jeffrey Lynch, Associate Dean, CAH, has requested the following be approved by executive action to be effective Fall 2005. The Executive Action request was approved unanimously at the CAHCC meeting of September 14, 2005.
 - a. Cross-list History 4845 "Women and Gender in Modern Europe" with Women's Studies.
Rationale: The original course proposal, as approved by CAA, stated that the course would be cross-listed.
HIS 3900 "Women in American History," which deals with the topic in another region, is already cross-listed. The course clearly deals with women's history, an important aspect of women's studies. The course is a combined undergraduate/graduate course (thus the need for CGS approval) that should be open to undergraduates and graduate students in other programs with an interest in women's studies.
 - b. Please approve the following Executive Action request from the Art Department:
ART 4802 Current catalog description. 4802 ART. Advanced Weaving III. (0-6-3) F, S. Continuation of ART 4801 with further mastery of the subject matter and techniques. Prerequisites: ART 4801.
Proposed changes (addition underlined & bold)
4802 ART. Advanced Weaving III. (0-6-3) F, S. Continuation of ART 4801 with further mastery of the subject matter and techniques. Prerequisites: ART 4801.
May be taken twice for credit.
Rationale: Repeating of the final course in the studio sequence allows student to continue development of creative ideas and mastery of processes/media.

2. Mary Anne Hanner, Dean, COS, has requested the following be approved by executive action at the Council on Graduate Studies October 4, 2005 meeting. The College of Sciences Curriculum Committee approved the actions at the September 9, 2005 meeting.

- a. BIO 5225 – Change course description to read as follows: “The course provides a comprehensive survey of the theory and methodology of biological systematics as currently practiced. The course emphasizes practical experience in the acquisition and analysis of systematic data, understanding of biological patterns in the context of phylogenetic hypotheses, and hands-on experience using several computer programs in systematic studies. Prerequisite: 16 semester hours of biological science.” Effective: Fall 2006

Rationale: The current course description was written when the course was listed as ZOO 5225 before the merger of the departments of Botany and Zoology seven years ago. The course description was not revised at that time because the department did not have a faculty member on staff who could teach the course. Dr. Zhiwei Liu, who was hired to teach this course in Fall Semester 2005, has requested that the course description be revised and expanded. The content of the course has not been changed.

- b. Phase I and II Graduate Program in CDS – Withdraw previously approved proposal in conjunction with these programs. Effective: Immediately (Fall 2005)

Rationale: In response to information provided by Jone Zieren, Office of Financial Aid and Dr. Augustine, Graduate Dean, it has become apparent that the purpose prompting the program revision cannot be met under current guidelines for financial aid. The intent was to allow international and non-traditional students a means of qualifying for financial aid while making up courses in the undergraduate curriculum, which are prerequisite for acceptance into the graduate program. Current restrictions on financial aid only allow 36 hours of preliminary course work with non-degree status, rather than the two years that would be required.

IV. Items to be Added to the Agenda

1. None

V. Items Pending

Items to be acted upon at the October 18, 2005 meeting.

1. 05-22, Proposal: Adopt *Assessment of Student Learning Requirements for Graduate Degree and Certificate Programs* at Eastern Illinois University
2. 05-30, SOC 5100 (Revised Course Proposal)

VI. Items to be Acted On

1. 05-06, Waiver Appeal, Specialist's in Guidance and Counseling (Additional Information)

Chair Burns and Dean Augustine presented the additional information to the council. Dr. Morford moved and Dr. Costa seconded the motion to approve the request for an extension of the six year time limit in the Specialist's in Guidance and Counseling program.

The motion passed unanimously effective immediately, Fall 2005.

2. 05-32, Petition for Provisional Candidacy for Applicants from Non-accredited

Institutions, School of Technology

Chair Burns and Dean Augustine presented the additional information to the council. Dr. Morford moved and Dr. Costa seconded the motion to approve the request for an admission to the Masters in Science in Technology program.

The motion passed unanimously effective immediately, Fall 2005.

3. 05-33, STA 5960 Study Abroad: EIU Exchange Program (New Course Proposal)

Ms. Williamson presented the proposal and answered questions of the council.

The proposal was approved unanimously with one change in the number of hours a student may enroll for one semester (18 reduced to 16).

The effective date is Spring 2006.

5960 STA. Study Abroad: EIU Exchange Program. Arr.-Arr.-1-18 16. (F, S, SU). EIU Exch SA. Enrollment in a partner exchange program abroad. Students pay tuition at the Exchange Rate. Approval from the Office of Study Abroad is required. Prerequisite: None.

4. 05-34, STA 5961 Study Abroad One-Way Program (New Course Proposal)

Ms. Williamson presented the proposal and answered questions of the council.

The proposal was approved unanimously with one change in the number of hours a student may enroll for one semester (18 reduced to 16).

The effective date is Spring 2006.

5961 STA. Study Abroad: EIU One-Way Program. Arr.-Arr.-1-18 16. (F, S, SU). EIU One-Way SA. Enrollment in a partner institution abroad or in a non-partner institution via a partner third-party company or organization. Approval from the Office of Study Abroad is required. Prerequisite: None

5. 05-35, STA 5962 Study Abroad Non-EIU Program (New Course Proposal)

5962 STA. Study Abroad: Non-EIU Program. Arr.-Arr.-1-18 16. (F, S, SU) Non-EIU SA. Enrollment in a non-EIU program. A Petition for Program Approval and authorization from the Office of Study Abroad is required. Approval from the Office of Study Abroad is required. Prerequisite: None

6. 05-36, STA 5970 Study Abroad Faculty-Led Program (New Course Proposal)

Ms. Williamson presented the proposal and answered questions of the council.

The proposal was approved unanimously with two changes. The council requested "graduate" be added in the description of the course in reference to EIU faculty and in the number of hours a student may enroll for one semester (6 increased to 16).

The effective date is Spring 2006.

5970 STA. Study Abroad: Faculty-Led Program. Arr.-Arr.-1-6 16. (F, S, SU). Faculty-Led SA. Enrollment in a travel course led by an EIU **graduate** faculty member. Consists of a mix of lectures, exercises, excursions, and group time. Approval from the Office of Study Abroad is required. Prerequisite: None

7. 05-37, STA 5980 Study Abroad Internship (New Course Proposal)

Ms. Williamson presented the proposal and answered questions of the council.

The proposal was approved unanimously with one change in the number of hours a student may enroll for one semester (6 increased to 16).

The effective date is Spring 2006.

5980 STA. Study Abroad Internship. Arr.-Arr.-1-6 16. (F, S, SU) Internship SA. Enrollment in a study abroad or other international internship for credit. Approval from the Office of Study Abroad is required. Prerequisite: None.

8. 05-38, Structure of Study Abroad Programming and Catalog Copy

Ms. Williamson presented the proposal and answered questions of the council.

The proposal was approved unanimously with one change in the language referring to Program Options (See **Attachment A**).

The effective date is Spring 2006.

VII. Other Business

1. Graduate Faculty Status
Council member Costa asked for the council review the Graduate Faculty Status Policies. It was agreed the policies would be discussed at the Executive Meeting to be held on Tuesday, October 11, 2005.

VIII. Committee Reports

1. Textbook Advisory – Dr. Loewen reported the committee discussed undergraduate policies and promoting textbook rental.
2. Library Advisory Board – No report.
3. ATAC – No report.
4. Enrollment Management – No report.
5. Honorary Degree – Dr. Elder reported she plans to attend the next meeting on October 19, 2005.
6. GSAC – Mr. Raney reported officers were elected and will plan to attend a future CGS meeting to meet the council members.
7. Awards – Dr. O'Rourke reported the Awards committee is ready to review the thesis nominations.

IX. Dean's Report

1. Increase in graduate assistant stipends
Dean Augustine reported the stipend increase would be effective on the October payroll in the amount of \$30 per month.

2. University Mission Statement

Dean Augustine requested the University Mission Statement be sent to all CGS members and would be first reviewed at the Executive Meeting on October 11, 2005.

3. Deborah Hopgood – Grant/GRE – Undergraduate students

Dean Augustine reported Deborah Hopgood wanted the graduate faculty to be aware of an opportunity to participate in her research project. Dean Augustine also reported he will assist Ms. Hopgood in seeking a computer lab for students to take the GRE here at EIU.

The meeting adjourned at 3:30 p.m.

Linda K. Barter, Coordinator

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, October 18, 2005
Arcola/Tuscola Room
