

MINUTES OF THE COUNCIL ON GRADUATE STUDIES

October 19, 2004

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, October 19, 2004 in the Arcola/Tuscola Room.

Members present: Dr. Britto Nathan, Dr. Chuck Costa, Dean Robert Augustine, Dr. Shane Miller, Ms. Merlin Haryati, Dr. Linda Reven, Dr. Peter Loewen, and Dr. Kathleen O'Rourke

Members absent: Dr. Linda Morford, Dr. Melanie Burns, and Dr. Eric Hake

Staff present: Mrs. Linda Barter

Guests present: Mr. Rodney Ranes, Interim Director of Graduate Admissions, GSAC Officers: Jamie LaGuardia, VP of Community Activities; Matthew Clark, VP of Public Relations; Kristin Phipps, VP of Administrative Activities; Amna Latif, VP of Scholastics; M. Naveed Baqir, President

I. Minutes

The minutes of September 21, 2004 were approved with one revision. (Dr. Reven was ~~elected~~ **appointed** to replace Dr. Varble)

II. Communications

1. September 13, 2004 College of Education and Professional Studies Curriculum Committee Minutes.
2. September 17, 2004 College of Sciences Curriculum Committee Minutes.
3. October 1, 2004 College of Sciences Curriculum Committee Virtual Meeting Minutes.

III. Executive Actions

1. Dean Hanner, COS, the following was approved by executive action at the College of Sciences Curriculum Committee meeting on September 17, 2004. I ask that similar action be taken at the Council on Graduate Studies.
 - a. MAT Major (M.A.) – Add a sentence to “Admission Requirements” in the graduate catalog so that it reads as follows: **“Admission Requirements:** To be eligible for degree candidacy, applicants must meet all requirements for admission to the Graduate School (see: “Admission to Graduate School and Certificate Programs”). Additionally, all candidates must submit scores from the General GRE.” Effective date: Fall 2004

Rationale: The General GRE has always been required of candidates seeking this degree. This change makes the requirement more visible.

- b. MAT Major, Option: Secondary Mathematics Education. -- Add a sentence to “Admission Requirements” in the graduate catalog so that it reads as follows: **“Admission Requirements:** To be eligible for degree candidacy, applicants must meet all requirements for admission to the Graduate School (see: “Admission to Graduate School and Certificate Programs”). All candidates must submit scores from the General GRE. In addition, applicants must submit evidence of successful completion of accredited teacher education programs from Eastern Illinois University

or other equally accredited institutions. Applicants must also possess a valid teaching certificate. Two years teaching experience is highly recommended. Note: This is not a certificate granting program.” Effective date: Fall 2004

Rationale: There was confusion when the new option in Elementary/Middle Level was created. The General GRE has always been required of candidates seeking this degree and this Secondary option, but it is not currently required of the newer Elementary/Middle Level option. This change clarifies the requirements and makes them more visible.

2. Dean Johnson, CAH, requesting executive action to reduce the number of hours for the following courses **from** 4 semester hours credit **to** 3 semester hours credit to be effective Fall 2004: ENG 5001, ENG 5002, ENG 5003, ENG 5004, ENG 5005, ENG 5006, ENG 5008, ENG 5009, ENG 5010, ENG 5011, ENG 5061.
3. Dean Hoadley, LCBAS, requesting executive action to remove the prerequisite for COS 4850, Special Topics in Career and Organizational Studies, effective Spring 2005.
Rationale: This change was to be implemented when the course title changed in Spring 2002, but it was overlooked. This is part of the program change implemented at that time.

IV. Items to be Added to the Agenda

None

V. Items to be Acted On

None

At this point in the meeting the agenda order was adjusted.

VI. Other Business

1. Introduction of GSAC Officers – Mr. Ranes requested that each officer introduce themselves.
2. Dr. Shane Miller, NCA Self Study Report – Dr. Miller reported the initial draft of the NCA Self Study report is now posted to their website, <http://www.eiu.edu/~acaffair/NCA/draft.htm>. Dr. Miller requested the council members review the draft and reply with corrections or suggestions to improve the report.

VII. Committee Reports

1. GSAC – Dr. Costa reported the group had met, seemed to be very organized, and were in the process of planning fall semester events
2. Enrollment Management – Dr. Costa reported the committee had met and are in the process of trying to reconfigure undergraduate admission requirements.
3. Honorary Degree – Dr. Miller reported the committee is seeking nominations for honorary degrees. Nominees may not be state employees nor politicians.
4. Textbook Rental – Dr. Loewen volunteered to represent the council

VIII. Dean's Report

1. Announcements
 - a. Graduate Assistants received a stipend increase

- b. 50th Anniversary of Graduate Education
 - In the process of sending initial letters to alumni
 - Alumni will represent six decades of graduate education
 - The DEN will feature five alumni each week leading up to the celebration
 - Each of the three original alumni will either be present or send a representative
 - Larry Williams, former Dean of the Graduate School will be invited to present plaques
 - c. A private donor has provided funding for a new assistantship to be awarded to a mathematics degree candidate
 - d. Dean Augustine has been invited to speak at the 61st Annual MAGS Meeting March 29 - April 1, 2005, Kansas City, MO
 - e. Dean Augustine attended the Illinois Association of Graduate Schools fall meeting at SIU Edwardsville.
2. IBHE Program Review
- Graduate Programs to be reviewed will attend CGS on the following dates:
February 1: M.A. in Gerontology and M.S. in Industrial Technology
February 15: M.A. in Clinical Psychology and Specialist in School Psychology
March 1: M.A. in Mathematics
3. CASL – Dean Augustine to speak at the spring workshop
- a. Four speakers are scheduled for the spring workshop
 - b. Dr. Burns and Dr. Hake have met to discuss the process of program assessment

The meeting adjourned at 2:55 p.m.

Linda K. Barter, Coordinator

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, November 2, 2004
Arcola/Tuscola Room
