

MINUTES OF THE COUNCIL ON GRADUATE STUDIES

September 7, 2004

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, September 7, 2004 in the Arcola/Tuscola Room.

Members present: Dr. Britto Nathan, Dr. Cheryl Noll, Dr. Chuck Costa, Dr. Eric Hake, Dr. Melanie Burns, Dean Robert Augustine, Dr. Shane Miller, Dr. Linda Morford, Dr. Ruth Hoberman, and Ms. Merlin Haryati

Members absent: None

Staff present: Dr. Mary Herrington-Perry and Mrs. Linda Barter

I. Minutes

The minutes of May 4, 2004 were approved as written.

II. Communications

1. Request for AY2004-2005 representative on the Enrollment Management Advisory Committee (EMAC) from Dr. Herrington-Perry.
2. April 26, 2004 minutes from College of Education and Professional Studies Curriculum committee meeting.
3. May 10, 2004 minutes from Lumpkin College of Business and Applied Sciences Curriculum committee meeting.
4. Request from Chair Nathan for discussion on the following topics:
 - a. agenda items must be submitted on Friday prior to the Executive Committee meetings;
 - b. when an agenda item is submitted, the representative for that item who will attend the meeting should be identified at that time;
 - c. minutes must be posted on the CGS website on Friday after each meeting; and
 - d. agenda and agenda items must be posted on the CGS website on Friday prior to each regular council meeting.

III. Executive Actions

None

IV. Items to be Added to the Agenda

Dr. Miller moved and Dr. Hoberman seconded the motion to add items 04-17, 04-18, 04-19, 04-20, and 04-21 to the agenda.

1. **04-17** New Course Proposal, BIO 5210
2. **04-18** Late/Retroactive Withdrawal Policy
3. **04-19** Fall 2004 Faculty Commencement Marshals
4. **04-20** New Course Proposal, INT 4953
5. **04-21** Degree Name Change, Communication Studies

V. Items to be Acted On

None

VI. Committee Reports

No committee reports for the Summer 2004 term. Appointments for FY05 committees will be made after the elections for three new council members are complete.

VII. Dean's Report

1. The Graduate School, International Programs, and Grants and Research are located in the Clinical Services building for the Fall 2004 semester. January, 2005 the Graduate School and Grants and Research will be moved to the Consolidated Communications building on Lincoln Avenue. The location of International Programs is unclear at this time.
2. The 50th Anniversary Celebration is proceeding as planned. Dean Augustine reported he met with Jill Nilsen, Karla Evans, and Steve Rich to discuss plans.
3. The Annual Joint Conference for Coordinators and the CGS Council will meet this evening 4:30 to 7:00 in the University Ballroom.
4. Dean Augustine plans to attend the IAGS Fall 2004 Meeting. Dean Augustine plans to attend the National CGS conference to be held in Washington D.C. and plans to invite a Council member to attend.

The meeting adjourned at 3:00 p.m.

Linda K. Barter, Coordinator

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, September 21, 2004
Schahrer Room