

MINUTES OF THE COUNCIL ON GRADUATE STUDIES

March 2, 2004

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, March 2, 2004 in the Arcola/Tuscola Room.

Members present: Dr. Cheryl Noll, Dr. Britto Nathan, Dr. Ruth Hoberman, Dean Robert Augustine, Dr. Linda Morford, Dr. Eric Hake, Dr. Shane Miller, Dr. Melanie Burns, Dr. Mark Voss-Hubbard, and Ms. Brianne Bolin

Members absent: Dr. Mary Ellen Varble

Staff present: Mrs. Linda Barter

Guests present: Dr. Merribeth Bruning, Elementary Education

I. Minutes

The minutes of February 17, 2004 were approved as published.

II. Communications

1. February 6, 2004 minutes from College of Sciences Curriculum committee meeting.
2. February 20, 2004 minutes from College of Sciences Curriculum committee meeting.

III. Approved Executive Actions

February 6, 2004 memorandum from Dean Hanner, COS, requesting executive action,

1. Effective Fall 2004, to revise the graduate catalog in the CDS Major (M.S.) under "Admission Requirements," insert the following statement after the first sentence: "Applicants must provide a documented score of the General Test of the Graduate Record Exam."

February 24, 2004 memorandum from Dean Hanner, COS, requesting executive actions,

2. Effective Fall 2004, to revise the graduate catalog in the CHM Major (M.S.) under "Admission Requirements," insert the following statement immediately after the first sentence: "In addition, applicants must provide a documented score on the General Test of the Graduate Record Exam."
3. Effective Summer 2004, BIO 5900 Change grading option from "graded (A-F)" to "Credit/No Credit."
4. Effective Summer 2004, BIO 5990, Change grading option from "graded (A-F)" to "Credit/No Credit."

IV. Other Business

Program Reviews
Master of Science in Elementary Education

Dr. Bruning presented her program review and answered questions of the Councilors.

V. Items to be Added to the Agenda

1. 04-12 Revised Course Proposal, ACC 4750

Dr. Voss-Hubbard moved and Dr. Hake seconded the motion to add this item to the agenda.

VI. Items to be Acted On

1. **04-09** IGP 45 Grade Appeal

Dean Augustine presented this proposal and answered questions of the council. After much discussion, the proposal will be edited and returned to the Council at the April 20 meeting.

2. **04-11** Non-Degree Admission Policy with a Non-Accredited Degree

Dean Augustine presented this proposal and answered questions of the council. After much discussion, the proposal will be edited and returned to the Council at the April 6 meeting.

VII. Pending Agenda Items

1. **04-10** Proposal: Guidelines for Technology-delivered courses

VIII. Committee Reports

1. Awards Committee – Dr. Hoberman reported the committee will meet soon for selection of the Spring 2004 awards.
2. ATAC Committee – Dr. Morford reported the committee discussed making software available for students on the ITS server.
3. Enrollment Management Committee – Dr. Voss-Hubbard reported there have been 8,000 applicants.
4. TEAM Grants – Dr. Burns reported the PIE Grants are due April 1, 2004.

X. Dean's Report

1. NCA Questions

Dean Augustine reviewed the NCA Questions with the councilors.

2. Summer 2004 Research Assistantships

The deadline for submission of Summer 2004 Research Assistantships is Friday, March 12.

3. 50th Anniversary of Graduate Education

The anniversary of Graduate Education Celebration was discussed.

The meeting adjourned at 4:00 p.m.

Linda K. Barter, Coordinator

ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, April 6, 2004
Arcola/Tuscola Room

Agenda

1. **04-10** Proposal: Guidelines for Technology-delivered courses
2. **04-11** Non Degree Admission Policy with a Non Accredited Degree
3. **04-12** Revised Course Proposal, ACC 4750