

## MINUTES OF THE COUNCIL OF GRADUATE STUDIES

January 21, 2003

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, January 21, 2003 in the Arcola/Tuscola Room.

Members present: Dean Augustine, Dr. Michael Havey, Dr. Shane Miller, Dr. Britto Nathan, Dr. Ruth Hoberman, Dr. Mary Ellen Varble, Dr. Ping Liu, Dr. Mark Voss-Hubbard, Dr. Cheryl Noll and Joe Robbins  
Members absent: Dr. Linda Morford  
Staff present: Dr. Mary Herrington-Perry, Mrs. Linda Barter  
Guest present: Dr. Ebi Karbassioon, Dr. Linda Ghent, Dr. Jill Nilsen, Ms. Stacia Lynch

### I. Minutes

The minutes of November 5, 2002 were approved as published.

### II. Communications

College of Sciences Curriculum Committee Minutes, October 11, 2002

College of Education and Professional Studies Curriculum Committee Minutes, October 21, 2002 and November 11, 2002

College of Sciences curriculum Committee Minutes, October 2, 2002 and November 8, 2002

College of Sciences Curriculum Committee Minutes, November 22, 2002

Lumpkin College of Business and Applied Sciences Curriculum Committee Minutes, December 12, 2002

### III. Approved Request for Executive Actions

The following Executive Actions were approved.

1. *Dr. Diane Hoadley:*

The School of Business Curriculum Committee recommends that **FIN 4820**, International Finance, be officially designated a writing intensive course, effective Spring Semester 2003.

2. *Dr. Diane Hoadley:*

The School of Family and Consumer Sciences Curriculum Committee, recommends the following change, effective Fall Semester 2003:

Change special topics course number **from FCS 4230/5230**, Family and Professional Group Processes, **to FCS 5854**. This change is recommended based on FCS graduate student demands and program needs.

3. *Dr. Mary Anne Hanner:*

The following was approved by executive action at the College of Sciences Curriculum Committee meeting on November 8, 2002 to be effective Fall 2003. I ask that similar action be taken at the Council on Graduate Studies.

**BIO 4984 -- Change prerequisites to read: "Prerequisites: BIO 1200G, 1300G, 3200, and senior-level standing." Rationale: BIO 4984 is a capstone course intended for students with senior standing.**

4. *Dr. Mary Anne Hanner:*

The following was approved by executive action at the College of Sciences Curriculum Committee meeting on November 8, 2002 to be effective Fall 2003. I ask that similar action be taken at the Council on Graduate Studies.

ECN 5491 – Change course title from: "Problems in Labor Economics" to "Seminar in Labor Economics" and change course description to read: "A study of current labor problems and issues. Prerequisites: ECN 3890 and/or permission of the instructor. Rationale: The new title and course description more accurately describe the material covered in the course.

5. The Office of the VPAA received a memorandum dated 10-23-02 from Jeff Lynch, Associate Dean, Arts and Humanities, requesting executive action in regard to a number of English courses under the joint purview of CAA and CGS. Requested changes include:

Deleting the following permission requirement from each of the courses listed: “and the Dean, College of Arts and Humanities.”

- English 4750, “Studies in African-American Literature”
- English 4752, “Studies in Drama”
- English 4762, “Poetry Writing”
- English 4763, “Fiction Writing”
- English 4764, “Play Writing”
- English 4775, “Studies in Literary Criticism”
- English 4850, “Studies in Third World Literatures”
- English 4905, “Studies in Children’s Literature”
- English 4906, “Problems in the Teaching of English”

6. The Office of the VPAA received a memorandum dated 10-23-02 from Jeff Lynch, Associate Dean, Arts and Humanities, requesting executive action in regard to a number of English courses under the joint purview of CAA and CGS. Requested changes include:

Changing course descriptions as follows:

Current:	Proposed:
<p><b>4760 ENG. Writing for the Professions. (3-0-3) F.</b> Intensive application principles of technical writing for professional publication and communication. Designed especially to serve the needs of pre-professional and graduate students. Prerequisite: ENG 3001. (Group 6)</p>	<p><b>4760 ENG. Studies in Professional Writing. (3-0-3) F.</b> Focused study of professional writing, designed to enhance understanding of workplace writing and provide experience in producing it. Topic will vary semester to semester. May be repeated with a different topic with the permission of the department chair. Prerequisite: English 1002G.</p>
<p><b>4762 ENG. Poetry Writing. (3-0-3) S.</b> Extensive practice in the writing and of revising of poetry, with an emphasis on the development of the student’s individual style. May be taken twice with permission of the department chairperson and Dean, College of Arts and Humanities. Prerequisites: ENG 1002G and 2003 or, with permission of instructor, 2005 or 2007. (Group 6)</p>	<p><b>4762 ENG. Poetry Writing. (3-0-3) S.</b> Extensive practice in the writing and revising of poetry, with an emphasis on the development of the student’s individual style. May be taken twice with permission of the department chairperson and dean, College of Arts and Humanities. Prerequisites: ENG 1002G and 2003 or, with permission of instructor, 2005 or 2007. (Group 6)</p>
<p><b>4901 ENG. History of the English Language. (3-0-3) F.</b> Historical, geo-graphic, and social dialects of English; phonological changes and other alterations in the structure and vocabulary of the English language. Prerequisite: ENG 1002G. (Group 1)</p>	<p><b>4901 ENG. History of the English Language. (3-0-3) F.</b> Historical, geographic, and social dialects of English; phonological changes and other alterations in the structure and vocabulary of the English language. Prerequisite: ENG 1002G. (Group 1)</p>
<p><b>4903 ENG. Young Adult Literature. (3-0-3) S.</b> A course in literature written for and about adolescents. The course emphasizes cultural history of adolescence and problems of defining the literature. Prerequisite: ENG 1002G. (Group 6)</p>	<p><b>4903 ENG. Young Adult Literature. (3-0-3) S.</b> Study of literature written for and about adolescents with emphasis on various genres, movements, themes, and major writers. Prerequisite: ENG 1002G. (Group 6)</p>
<p><b>4950 ENG. Literary History and Bibliography. (3-0-3) F, S.</b> A historical study of British and American literary periods, schools, figures, and genres; and a basic introduction to research and bibliography. Required of and enrollment limited to English majors. Prerequisite: ENG 1002G. (Group 1)</p>	<p><b>4950 ENG. Literary History and Bibliography. (3-0-3) F, S.</b> A historical study of British and American literary periods, schools, figures, and genres, with emphasis on current resources, methods, and theories in research and bibliography. Required of and enrollment limited to English majors. Prerequisite: ENG 1002G. (Group 1)</p>

7. Memo from Dr. Diane Hoadley, Dean, Lumpkin College of Business and Applied Sciences requesting the following change:

**Current:**

**FCS 4860—Addictions and the Family** Study of the interaction effects between the addicted person and the family and significant others; educational techniques and family intervention strategies for families of addicted persons.

*Prerequisites:* FCS 2800 and HST 4800 or permission of the instructor.

**Proposed:**

**FCS 4860—Addictions and the Family** Study of the interaction effects between the addicted person and the family and significant others; educational techniques and family intervention strategies for families of addicted persons.

*Prerequisite:* FCS 2800 or permission of the instructor.

8. Memo from Dr. Jeffrey Lynch, Associate Dean, College of Arts and Humanities requesting the following change:

The Department of Journalism asks that the following change be made through executive action:

Change the name of Journalism 4760 (Publication Design) to Advanced Publication Design. The change in name will more accurately describe the course content and make it more compatible with the course description.

**IV. Items to be Added to the Agenda**

Dr. Ruth Hoberman moved and Dr. Mark Voss-Hubbard seconded the motion to add the following items to the agenda.

02-43 Up-date Policy on Calculating the Undergraduate Cumulative Grade Point Average

02-44 Up-date Policy on Graduate School Admission Procedures for Domestic Students

02-45 **Journalism 4761 – Advance New Media Design:** The study and design of advanced forms of journalism and storytelling using emerging new media such as streaming audio, video, animations, virtual reality simulations and other means and media. *Prerequisites:* JOU 3701 and JOU 3702 or permission of the instructor.

02-46 **Journalism 4762 – Interactive Reporting and Design:** Class will focus on the creation of interactive journalistic packages. Industry standard software (such as Flash) and the corresponding scripting languages will be used extensively. The course will emphasize how best to use interactive packages to communicate effectively with diverse audiences. *Prerequisites:* JOU 3701 and JOU 3702 or permission of the instructor.

02-47 **Journalism 4771 – Communication Law:** The study of the history and development of media law in the United States. Major emphasis will be placed on speech and press theories, libel, invasion of privacy, copyright, broadcast and advertising regulation, access to government records and meetings, access to court proceedings, and legal rights and limitations of new media. *Prerequisites:* Junior standing.

02-48 **English 4801 – Integrating the English Language Arts:** Strategies for integrating the English language arts, including literature, composition, speech, drama, and works in other media such as film. Attention to pedagogical theory and its practical applications.

03-01 **New/Revised Course Proposal Format** (Revision approved by CAA 01-16-03): This format is to be used for all courses submitted to the Council on Academic Affairs and/or the Council on Graduate Studies.

**V. Items to be Acted On**

02-41 Department of Economics: New course proposal, ECN 4890

Dr. Ebi Karbassioon and Dr. Linda Ghent presented the proposal and answered questions of the Council. Motion passed with a unanimous vote. This action approved the following to become effective Spring 2004:

**ECN 4890 - Topics in Labor Economics. (3-0-3) F, S. Topics Labor ECN**  
**Topics in contemporary labor economics such as the labor history, collective bargaining, labor law, poverty, compensation structure, discrimination, and wage differentials. May be repeated once for credit with change in topic. Prerequisite: ECN 2802G or permission of the instructor.**

02-42 Dr. Blair Lord, VPAA: Policy review request, IGP #46, Grades

No action was taken on Agenda Item # 02-42 at this time. Dean Robert Augustine reported the CGS Sub-Committee on Incomplete Grades will review information from sister institutions and report back to CGS at a later date.

## VI. Committee Reports

Dr. Shane Miller reported he had met with the Honorary Degree Committee.

Dr. Mark Voss-Hubbard reported he had met with the Enrollment Management Advisory Committee. There are several important issues for the committee to consider. Projections of enrollment for the next two years could be up as much as 25%. The committee is considering an increase in admission standards such as raising the ACT minimum requirement. Diversity was also discussed.

## VII. Dean's Report

1. Williams' Travel Award Winners, Fall 2002: **Muhammad Sajid**, MBA, Midwest Business Administration Association, "Role of Employee Empowerment in TQM: A Conceptual Approach"; **Jamie Bolander**, Political Science, Western Social Science Association, "The Forgotten Nixon: Richard M. Nixon and Tribal Self-Determination"; **Manisha Patel**, Chemistry, 225<sup>th</sup> National American Chemical Society, "Ruthenium (II) complexes of a Bipyridine-based Alloxazine Ligand Incorporated into TiO<sub>2</sub> Electrodes"; **Katie Lotz**, Economics, Missouri Valley Economics Conference, "September 11<sup>th</sup>: Immediate and Short-Run Effects on U.S. Commodity Markets"; **Cynthia Schnell**, Economics, Missouri Valley Economics Conference, "Abortion and Crime: Are They Related"; **Sarah Zumbahlen**, CDS, American Speech, Language and Hearing Association Conference, "Pediatric Swallowing Assessment"; **Joe Robbins**, Political Science, Midwest Political Science Association Conference, "Effectiveness of Economic Sanctions"; **Jocelyn Tipton**, Political Science, International Studies Association-Midwest, "Italy's Framing Strategies During the Kosovo Conflict".

2. Research/Creative Activity Award, Fall 2002: **Shari Fanti**, Biological Sciences, "Assessing Watershed Influences on Abiotic and Biotic Characteristics in Illinois Streams"; **Muhammad Sajid**, MBA, "Role of Extranet in Operation Management"

3. Graduate Initiative Award, Fall 2002: **Richard Roberts**, Counseling and Student Development, Annual Midwest Meeting of Graduate Students in Student Personnel Conference held at EIU; **Ryan Hendrickson**, Political Science, International Studies Association Midwest Conference, St. Louis, MO; Frank Goldacker, CDS, Annual CDS Graduate Form Lecture held at EIU; **Ray Watkins**, English, Sponsored visiting lecturer at EIU; **Beverly Findley**, Educational Administration, Annual Research Fair in College of Education and Professional Studies held at EIU

4. Graduate School Scholarships: **Francis Meyer Hampton Scholarship**. The total scholarship award is \$20,000.00. The scholarship will be paid in four \$5,000.00 installments beginning in the Fall 2003, and continuing through Spring and Fall 2004, and Spring 2005 terms. The 2003 competition deadline is 4:30 p.m. Friday, March 7, 2003. **Betty Wright Downing Graduate Scholar Award**. The 2003 award includes a \$300.00 award from the EIU Foundation in Memory of Betty Wright Downing and a \$700 award from the Graduate School. Completed nomination packets are due to the Graduate School by 4:30 p.m. Friday, March 7, 2003. **Research/ Creative Activity Award**. The scholarship award is up to \$1000 depending on the quality of the proposal. Spring 2003 competition – contingent upon available funds – deadline is 4:30 p.m. Friday, February 14, 2003. **Williams Travel Award**. These awards are for reimbursement of

documented travel expenses up to \$500. The Spring 2003 deadline is 4:30 p.m. Friday, April 4, 2003 and is contingent upon availability of funding.

### **VIII. Special Report/Presentation**

Dr. Jill Nilsen, VP for External Relations and Ms. Stacia Lynch, Graphic Designer for University Publications

At the request of the Illinois Association of Graduate Schools, Dr. Jill Nilsen and Ms. Stacia Lynch conducted a review of the strategies that graduate students use to select graduate programs. This presentation was given at the October, 2002 IAGS meeting. Dean Robert Augustine requested this same presentation be made to CGS. During the presentation, they emphasized that graduate students are selecting programs on the basis of program reputation, faculty and student achievements, and alumni success. The most important recruiting tool for graduate admission is information available through web sites. Dr. Nilsen and Ms. Lynch agreed to provide this presentation at the Graduate Coordinators meeting in the fall.

The meeting was adjourned at 3:35 p.m.

Linda K. Barter, Acting Coordinator

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**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, February 4, 2003**  
**Arcola/Tuscola Room**