MINUTES OF THE COUNCIL ON GRADUATE STUDIES   **March 5, 2002**

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, March 5, 2002, in the Arcola/Tuscola room.

Members participating: Dean Augustine, Dr. Costa, Mr. Goldacker, Dr. Havey, Dr. Hoberman, Dr. Key, Dr. Leitschuh, Dr. Liu, Ms. Meiners, Dr. Noll, and Dr. Reven.

Members absent: None.

Guests present: S. Canfield.

Staff participating: Dr. Herrington-Perry and Ms. Karr.

I. Minutes.
 The February 19, 2002 minutes were approved as written.

II. Items to be Added to the Agenda.
  1. 02-07, Interim Format for Technology-Delivered Courses or Sections.
     Dean Augustine requested that Council members think about what type of information they wish to see on these proposals. He noted that CAA is also looking at this topic. The Council agreed with the Dean's suggestion that the CATS staff, Bill Wittsman, and CAA be invited to the CGS March 19 meeting to discuss this topic. The Council then discussed some qualities that a "good" technology-delivered course would include.

III. Agenda Items to be Acted on.
- Please note these courses were originally numbered FLG 4750 and FLG 4751 in CAA records and have been renumbered FLG 4751 and FLG 4752 because a FLG 4750 already existed.

   - 02-05, FLG 4751, German for Reading Knowledge I, New Course.

 Dr. Canfield presented the proposal and answered questions of the Council.   The motion passed unanimously.

 This action makes the following effective Spring 2003.

 4751 FLG. German for Reading Knowledge (4-0-4) On demand. German Reading1.
 This course is designed to prepare students to read German at a level that they can then use to do research in German in their chosen field. This course cannot be used to meet any requirements of the major in Foreign Languages with a German concentration or the German minor.

   - 02-06, FLG 4752, German for Reading Knowledge II, New Course.

 Dr. Canfield presented the proposal and answered questions of the Council.   The motion passed unanimously.

 This action makes the following effective Fall 2003.

 4752 FLG. German for Reading Knowledge II   (4-0-4) On demand. German Reading2. This course is designed to complete the preparation begun in FLG 4751 and then to give students an opportunity to do research in German in their chosen fields. This course cannot be used to meet any requirements of the major in Foreign Languages with a German concentration or the German minor. Prerequisite: FLG 4751 or permission of department chair and instructor.

IV. Communications.

1. Request (2/18/02) for Executive Action from the College of Sciences for the following:
    - BIO 4942, Mycology. Change course prerequisite from "BIO 3610 or permission of the instructor" to **"BIO 1200G."**
    - BIO 4944, Lichens. Change course prerequisite from "BIO 1200G and BIO 3610" to **"BIO 1200G."**
2. 2/22/02 minutes of the Lumpkin College of Business and Applied Sciences Curriculum Committee.
3. 2/19/02 minutes of the Committee for the Assessment of Student Learning.

V. Reports.

VI. Dean's Report.

The meeting was adjourned at 3:25 p.m.   Luann Karr, Coordinator

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ANNOUNCEMENT OF THE NEXT MEETING
Tuesday, March 19, 2002, 2:00 p.m.
Arcola/Tuscola Room

Agenda Items:
1. 02-07, Interim Format for Technology-Delivered Courses or Sections.

Pending Executive Actions:
1. BIO 4942, Mycology. Change course prerequisite from "BIO 3610 or permission of the instructor" to **"BIO 1200G."**
2. BIO 4944, Lichens. Change course prerequisite from "BIO 1200G and BIO 3610" to **"BIO 1200G."**

Executive Actions:
1. Certificate in Work Performance Improvement. Add the following additions to the Elective List:

COS 4850 Ethic Decision Making	**1 s.h.**
COS 4850 Conflict Management	**1 s.h.**
TEC 5233 Training Systems Management	**3 s.h.**
TEC 5443 Assessment and Evaluation in Workforce	
Preparation	**3 s.h.**

   Other special topics COS 4850, INT 4970, and TEC 5970 courses as approved by the academic advisor. Effective Spring 2002.

2. Certificate in Computer Technology. Add the following additions to the Elective List:

INT 4970 Data Acquisition	**3 s.h.**
INT 4970 PLC and Robotics	**3 s.h.**
INT 4970 Advanced 3D Modeling	**3 s.h.**

   Other special topics COS 4850, INT 4970, and TEC 5970 courses as approved by the academic advisor. Effective Spring 2002.

3. Certificate in Quality Systems. Add the following additions to the Elective List:

COS 4840 Training Program Development	**3 s.h.**
COS 4850 Productive Work Teams	**3 s.h.**
INT 4943 Manufacturing Management	**3 s.h.**
TEC 5090 Seminar in Occupational Education	**1 to 4 s.h.**
TEC 5213 Work Performance Technology	**3 s.h**
TEC 5233 Training Systems Management	**3 s.h.**
TEC 5513 Advanced Computer Integrated Manufacturing	**3 s.h.**

TEC 5523 Industrial Systems Simulation   **3 s.h.**
TEC 5603 Advanced Manufacturing Management   **3 s.h.**
Other special topics COS 4850, INT 4970, and TEC 5970 courses as approved by the academic advisor. Effective Spring 2002.

4. COS 4830 Occupational Perspectives: Past, Present and Future Change course description from "The study of the nature of careers and occupations from varying perspectives including historical, philosophical, technological, political, economic, psychological and others, together with prospects and directions for the future" to **"This course involves the study of the nature of organizations from varying perspectives including historical, philosophical, technological, psychological and sociological with prospects and directions for the future."** Effective Spring 2002.

5. COS 4850.   Change course title from "COS 4850 Special Topics in Occupational Development" to **"COS 4850 Special Topics in Career and Organizational Studies."** Effective Spring 2002.

6. INT 4813 Advanced Desktop Publishing. Change course title and description from "INT 4813 Advanced Desktop Publishing. Class experiences will focus on the preparation of text and graphics, page layout and the merging of graphic elements into a completed document. The use of scanners, the design of networks, and selection of hardware and software are also highlighted" to **"INT 4813 Advanced Digital Media Technologies Class experiences will focus on the advance preparation, merging, and integration of various digital elements into a completed document for printed publication including web page development. The use of scanners, digital cameras, video and audio applications, selection of hardware and cross-platform software interface, design and practical applications of networks will also be highlighted."** Effective Spring 2002.