

MINUTES OF THE COUNCIL ON GRADUATE STUDIES

September 4, 2001

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The Council on Graduate Studies met at 2:00 p.m. on Tuesday, September 4, 2001, in the Arcola/Tuscola Room.

Members present: Dean Augustine, Dr. Costa, Mr. Goldacker, Dr. Havey, Dr. Hoberman, Dr. Key, Dr. Liu, Ms. Meiners, Dr. Noll, and Dr. Reven.
Staff present: Dr. Herrington-Perry, and Ms. Karr.

I. Minutes.

The Minutes of April 17, 2001 were approved as published.

II. Communications.

1. Memorandum from Dean Augustine regarding Executive Action on MSNS/General Science Concentration and MSNS/Physical Science Concentration taken at a Virtual Meeting of the College of Sciences Curriculum Committee.

III. Add to the Agenda.

Dr. Hoberman moved and Dr. Costa seconded the motion to add the following items to the agenda:
01-18, Course Proposal for History 5020.
01-19, Curriculum Revision in History with Option in Historical Administration.
FYI-01-19, Summary of Proposed Curriculum Changes.
01-20, New Course Proposal for Sociology 4820.
01-21, Repeating Graduate Courses Policy.

IV. Committee Reports.

None.

V. Committee Elections:

Dr. Costa moved and Mr. Goldacker seconded the motion to request volunteers for each committee. The volunteers were then approved by acclamation.

1. Academic Technology Advisory Committee:
 - Dr. Liu will serve on the Academic Technology Advisory Committee.
2. Awards Committee:
 - Dr. Reven will represent the College of Education and Professional Studies.
 - Dr. Hoberman will represent the College of Arts and Humanities.
 - Dr. Costa will represent the College of Sciences.
 - Dr. Noll will represent the Lumpkin School of Business and Applied Sciences.
3. Enrollment Management Advisory Committee:
 - Mr. Goldacker will serve on the Enrollment Management Committee.
4. Honorary Degree Committee:
 - Dr. Hoberman will serve on the Honorary Degree Committee.
5. Library Advisory Board Committee:
 - Dr. Noll will serve on the Library Advisory Board Committee.
6. Student Appeal Committee:
 - Dr. Key and Dr. Havey will serve on the Student Appeal Committee.
7. TEDE Grants Committee:
 - Dr. Key will serve on the TEDE Grants Committee.
8. Textbook Rental Advisory Committee:
 - Dr. Havey will serve on the Textbook Advisory Committee.

VI. Dean's Report.

Dean Augustine opened his report by thanking all the Council members who attended the August 28, 2001 Annual Joint Conference of Graduate Coordinators and Council on Graduate Studies.

Dr. Emmett's term on the Council of Graduate Studies has expired and the Faculty Senate is in the

process of naming his replacement. The new member should be chosen in time to participate in the September 18th Council meeting.

The new policy on GRE/MAT scores was briefly discussed. Dean Augustine circulated a copy of the new policy and pointed out the particular importance of point five: the Graduate School will no longer forward paper or electronic copies of scores to students. Students must request the score be forwarded from the Education Testing Service to insure confidentiality and accuracy.

- Dr. Liu asked how TOEFL scores were being handled. Dean Augustine replied he believed in the same manner, but he would check on the policy.

A Wavier Request Report for January – December 2001 was circulated. The Dean remarked that the number of waiver requests has steadily decreased and attributed this to the good communication between the Graduate School and Graduate Coordinators.

Meetings held this summer made significant progress on Graduate Certificates. The certificates will be mailed to candidates following the same process used for diplomas. Graduate certificate candidates who are earning a certificate, but no degree, would be seated in a special area and recognized during the Ceremony. However, they would not wear a gown or walk across the stage to receive the certificate.

- Dr. Liu stated that earning a certificate was an accomplishment and he favored candidates walking across the stage to receive their certificates. He supported handling these candidates along the same lines as BOT candidates.
- Mr. Goldacker asked Dr. Liu how many hours were needed for a technology certificate as opposed to a master’s degree? Dr. Liu replied 12 to 15 hours were needed for a certificate and Dean Augustine stated 30 to 31 hours were required for a master’s degree.

Dean Augustine will report the Council’s discussion to the Commencement Committee.

The proposal for changes in the graduate commencement ceremony was forwarded in May to the Commencement Committee. No response has yet been received.

The meeting adjourned at 2:40 p.m.

Luann Karr, Coordinator.

ANNOUNCEMENT OF THE NEXT MEETING
September 18, 2001
Arcola/Tuscola Room

EXECUTIVE OFFICER'S REPORT:

Natural Sciences Major (M.S.) – Revise the MSNS/General Science Concentration to read as follows: “(Minimum of 12 s.h. in biological sciences, chemistry, earth science/geology, or physics with thesis option; 15 s.h. minimum with non-thesis option. Students must complete at least one course each in biological sciences, chemistry, earth science/geology and physics.)”

Natural Sciences Major (M.S.) – Revise the MSNS/Physical Science Concentration to read as follows: “(Minimum of 12 s.h. in chemistry, earth science/geology, or physics with thesis option; 15 s.h. minimum with non-thesis option. Students must complete at least one course each in chemistry, earth science/geology and physics.)”

SCI/BIO, SCI/CHM, SCI/ESC, SCI/PHY graduate courses -- Eliminate the SCI prefix from BIO, ESC, CHM and PHY courses numbered 5031 through 5170 for the MSNS program. These courses will be listed by their departmental designation only – ESC 5031, 5032, 5033, 5034, 5035, 5036, 5037; BIO 5039, 5041, 5042, 5043, 5044, 5045, 5046, 5047, 5048, 5049, 5051, 5052; CHM 5040, 5050, 5070, 5080; PHY 5120, 5130, 5140, 5150, 5160, 5170

