

Provost and Vice President for Academic Affairs

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**TO:** Deans and Department Chairs

**FROM:** Ryan C. Hendrickson  
Provost and Vice President for Academic Affairs

**RE: Enrollment Minima**

Annually, the Office of Academic Affairs publishes guidelines for minimum course enrollments. To the greatest extent possible, please do your best to limit the number of multiple sections of a single course, such that we use our resources as efficiently as possible. Thank you for your efforts to support that end.

The enrollment guidelines, or floors, for traditional courses are presented below:

1000 to 2999 level courses	24 students
3000 to 4749 level courses	15 students
4750 to 4999 level courses	10 students
5000 and above courses	8 students

Pursuant to the EIU-UPI agreement's 2022-2026 Assignment of Duties Guidelines, courses with very low enrollment may be offered as tutorials and not traditional sections (see AOD Guidelines Section 8). Thank you again for your assistance.